

Request for Proposals

Professional, Certified Arborist Services

City of Chicopee, Massachusetts

Addendum #1

April 3, 2013

Submitted Questions and Responses

1. Define 'public trees.'
For the purpose of this City-wide Public Tree Inventory – a 'public tree' is any tree intentionally planted in the public right of way (streets) or on City parkland. The inventory will not account for any 'naturalized' plantings that may exist along roadsides, within parks or other publically-owned parcel.
2. How many community volunteers will be available?
The City is currently looking for community volunteers to participate in the inventory process. No volunteers have yet to be confirmed, however, the City is reaching out to the Chicopee Comprehensive High School Horticulture Program, Master Gardeners, area colleges and City residents.
3. Level of training/knowledge of the community volunteers?
We are hoping to have some volunteers with horticultural knowledge and tree ID skills. It should be expected that some volunteers will not have such skills. The City will look to hold at least two (2) training sessions with volunteers, the City team, Arborist & DCR staff.
4. Total funding available.
Total funding available for the Arborist's fee is \$23,500.
5. Existing data.
The City does not have any current inventory data that would be helpful in preparing for this Comprehensive Inventory.
6. GIS Coordination with City.
The City team has coordinated with the City's GIS specialists to develop base maps and collect right-of-way information. The City's GIS specialists will be available to assist with layering Inventory information into the City's database.
7. Project deadline, is it related to the Grant Agreement?
Funding for this project is provided through a Massachusetts Department of Conservation and Recreation 'Urban and Community Forestry Grant.' The June 15, 2013 deadline reflects the DCR grant agreements June 30, 2013 deadline for reimbursement of expenses.
8. Can the City provide an estimated number of trees and planting spaces?

No, the City cannot provide estimates of total trees and planting spaces with any accuracy.

9. Can the City provide estimated center-line miles of streets?

Yes, the City has approximately 222.1 road miles of streets.

10. Will the City purchase equipment?

No, the City does not currently have funding to support the purchase of equipment.

11. How should the Arborist deliver data to the City?

The City is open to any digital data format that is also easily converted to hard copy materials. Digital data formats must also be formatted for compatibility with i-Tree analysis through i-Tree Streets. Formatting will be defined in contract terms.